

Completed applications may be submitted by
walk-in, or by mail to: ATTN: Edwin Winder
First Baptist Church of Ken-Gar
3922 Hampden Street
Kensington, MD 20895
301-942-3423



Saturday, March 21
10 a.m. – 2 p.m.
First Baptist Church Parking Lot
Kensington, MD 20895

2015 OUTDOOR FLEA MARKETS APPLICATION

REGISTRATION FEE \$15

All Checks made payable to: First Baptist Church Ken-Gar

***REGISTRATION DEADLINE: MARCH 14, 2015**

PLEASE REFER TO THE FACT SHEET WHEN COMPLETING THIS APPLICATION

Please Print Legibly or Type

Name _____ Business Name _____

Mailing Address _____

Home # _____ Cell # _____ E-mail _____

- ❖ **All spaces are 8'x 12' (8 ft. wide x 12 ft. length)**
- ❖ **Vendors must provide their own chairs**
- ❖ **Electricity is NOT available**
- ❖ **Bring someone to assist you in setup and cleanup**

In registering for the First Baptist Church of Ken-Gar's Outdoor Flea Market, you agree to comply with all guidelines, rules, regulations, times, etc. as set forth in this application and the attached Fact Sheet. You agree to allow the church to take and/or use photographs, video and/or recordings of your booth for promotional purposes in print or televised advertisements, brochures, postcards, fliers, Church website, and other marketing media. You agree not to hold the church responsible if you do not make a profit from the Flea Market.

❖ **Signature** _____ **Date** _____

Amount Paid \$ _____ **Cash or Check #** _____

Received by: _____ Date: _____

2015 OUTDOOR FLEA MARKETS FACT SHEET

Registration forms must be complete and legible, and returned with the appropriate fee(s) in person or by mail to the First Baptist Church, 3922 Hampden St, Kensington, MD 20877, Attn: Edwin Winder. **Incomplete applications will be returned.**

Individuals and organizations may register. Space assignments will be made by the church staff. Space assignments will be confirmed via e-mail or phone by March 14th.

VENDOR FEES

\$15

- Vendors may sell gently used and/or new items.
- Each space is approximately 8' wide X 12' length.
 - Electricity is not available .
- You must provide your own chairs.

PLEASE NOTE: We do not allow businesses to solely promote (i.e. set up information booths) at our markets.

NO

- **WEAPONS, KNIVES, OR SWORDS, ETC.**
- **ADULT ONLY (OBSCENE) MERCHANDISE, BOOKS, OR MAGAZINES, ETC.**
- **PETS, ALCOHOL, OR ILLEGAL SUBSTANCES** within the Flea Market boundaries at any time.
- **NO SMOKING** If you must smoke, please do so at least 15 feet away from the Church parking lot.

CHECK IN & SET-UP

A STAFF PERSON MUST CHECK YOU IN PRIOR TO SETTING UP. Please have your **proof of payment with you.** Check-in time is between 8:00-9:30 a.m. Please pack your items so that you can unload quickly, as you will need to remove your vehicle from the load-in area within 10 minutes.

If a Vendor is not checked in by the 9:30 a.m., staff reserves the right to assign the space to another individual. Set-up must be completed by 10 a.m., at which time the flea market will be open. Vendors' booths must be operational from 10 a.m. to 2 p.m. Vendors are not permitted to leave or close prior to 2 p.m.

Vendors agree to sell items only from their assigned space(s). Vendors agree that their set-up will be within the specified space boundaries and that their display, merchandise, etc., will not obstruct, block, or interfere with neighboring vendors. Vendors agree to display items appropriately within the assigned space(s). No merchandise may be set up beyond the front boundary of your space.

The Church reserves the right to restrict or prohibit the sale and display of any item(s) deemed inappropriate, and may ask Vendors in violation to remove items or close the booth space.

CLEAN-UP

- Vendors are responsible for ensuring that their respective space(s) are **clean and free of ALL TRASH.**
- All items not sold must be removed from your space and taken with you. A clean up fee will be assessed if items are left behind.
- All vendors **MUST STAY UNTIL 2 P.M.!**
- All vendors **MUST LEAVE THE PREMISES BY 3 P.M.!**
- All items must be packed up and ready to load, **BEFORE** your car is brought to the loading area. Vehicles will only be allowed to stay in the loading area for up to 10 minutes. Please plan and pack accordingly.

INDEMNIFICATION

Vendors agree not to hold the Church or its staff responsible if they do not make a profit. Vendors assume all responsibility for any loss, damage, claim or injuries, to the Church or to third parties resulting from use of the site by vendors, or by reason of vendor, their employees, agents, representatives, or to any of the items, materials, goods or other property of the same, whether caused by fire, theft, act of God, accident or any other cause whatsoever, for the period during which the Vendors use the space(s), and shall indemnify and hold harmless the Church, its staff, agents and representatives from any and all such loss, damage, claim, injury or other expense relating thereto. Vendors agree to be cooperative with the First Baptist Church of Ken-Gar's agents, and other Vendors, as to have a pleasant and orderly Flea Market. Church staff reserves the right to remove any Vendors who they deem uncooperative.

REFUNDS

NO REFUNDS will be issued unless the event is canceled by the Church. The Flea Market is held during rain. The Church will not cancel this event unless safety is a concern. **If the weather is at all questionable, please call 301-942-3423 or 240-515-0065 for the status of the flea market.**

For additional information, please call 240-515-0065 or e-mail Edwin Winder at twowin@yahoo.com